

BUYER INFORMATION SHEET #6

Conrad Trosch & Kemmy, P.A.

CONRAD TROSCH

& KEMMY, P.A.

BUYER INFORMATION SHEET

PLEASE RETURN THIS COMPLETED INFORMATION SHEET, A COPY OF YOUR DRIVER'S LICENSE(S), AND ANY DOCUMENTS REQUESTED BELOW TO OUR OFFICE AS SOON AS POSSIBLE.

Conrad Trosch and Kemmy, P.A.
RE Department
5821 Fairview Road
Suite 405
Charlotte, NC 28209
Fax: 704.553.7689

ALSO, PLEASE CALL TO SCHEDULE A CLOSING DATE AND TIME.

Property Address or Lot/Subdivision Being Purchased:

Will this be your primary residence? Yes ____ No ____

1. If Buyer is an individual, complete the following:

a. Full legal names (First, Middle and Last)

His _____ Hers _____

b. Social Security Number: His _____ Hers _____

c. Marital Status: Married* Single Divorced Widowed Legally Separated**

*IF MARRIED, YOUR SPOUSE WILL BE REQUIRED TO SIGN ANY DEED OF TRUST ASSOCIATED WITH THE CLOSING.

**IF LEGALLY SEPARATED, PLEASE ATTACH THE SEPARATION AGREEMENT FOR OUR FIRM TO REVIEW.

2. If Buyer is a corporation, LLC, trust, or other entity, complete the following:

a. Legal name _____

b. Who will be signing for the Buyer at closing that has the authority to do so?*

Name _____ Title _____

***PLEASE ATTACH THE DOCUMENTS (CORPORATE RESOLUTION, OPERATING AGREEMENT, BY-LAWS, TRUST AGREEMENT, ETC.) SHOWING THIS AUTHORITY FOR OUR FIRM TO REVIEW.**

c. EIN/TPIN: _____

3. Current Address _____

4. Numbers: Home/Work _____ Cell _____

Fax _____ / Email _____

5. Lender _____ Contact _____

Phone _____ Fax _____

6. Hazard Insurance Co _____ Agent _____

Phone _____ Fax _____

Premium Amount \$ _____ Paid in Advance _____ Paid at Closing _____

7. Buyer's Agent _____ Company _____

Phone _____ Fax _____ Cell _____

Office Address _____

Email _____ Commission _____ % Bonus \$ _____

8. Seller's Agent _____ Company _____

Phone _____ Fax _____ Cell _____

Office Address _____

Email _____ Commission _____ % Bonus \$ _____

9. Would you like us to order a survey? Yes ___ No ___ If yes, our office must receive a check in our

SouthPark office payable to Conrad, Trosch & Kemmy, P.A., for \$500 before work will commence.

Our firm will deposit your check upon receipt, and you will be credited with payment at closing.

There is a 1-2 week turnaround on surveys. Please contact our firm AS SOON AS POSSIBLE. Please refer to the Survey section of our engagement letter as to why we recommend that you purchase one. If closing does not occur, your payment will be forwarded to the surveyor. By signing below you agree to pay any outstanding amount over the deposit collected.

10. Will there be a termite inspection? Yes ____ No ____ If yes, please submit a clear report and invoice to our firm.

PLEASE FAX ALL INVOICES (TERMITE, HOME INSPECTION, HOME WARRANTY, ETC.) THAT ARE TO BE SHOWN ON THE HUD TO OUR OFFICE AT LEAST 48 HOURS PRIOR TO CLOSING.

PLEASE USE THE AREA BELOW FOR ANY ADDITIONAL COMMENTS OR CONCERNS:

Buyer Date

Buyer Date